



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

**2020 YMCA NEW JERSEY YOUTH & GOVERNMENT
PROGRAM PARTICIPANT CREDENTIAL & CODE OF CONDUCT**

April 3rd - 5th, 2020

Student Conference Fee: \$330 Advisor Conference Fee: \$360 or \$405 (single)

SUBMIT WITH \$100 NON-REFUNDABLE DEPOSIT TO YOUR ADVISOR

Please Print Clearly

Delegate

Advisor

Name: _____ Delegation: _____

Address _____ Phone _____ Grade _____

_____ M or F Age _____ D.O.B _____

Email: _____

I agree to abide by all the rules and regulations of the YMCA New Jersey Youth & Government Program as outlined in the Code of Conduct outlined the pages that follow. I understand that failure to do so may result in my removal from the program at my parents/guardians expense. Moreover, I understand and authorize the use of my appearance in any video or printed material developed for the conference.

Delegate Signature _____ Date _____

Advisor Signature _____ Date _____

EMERGENCY CONSENT

I authorize that the student named above may participate in the YMCA New Jersey Youth and Government Program. I also authorize the Program staff to obtain any and all necessary emergency medical treatment for said student. This Consent shall be valid through August 31, 2020.

Emergency Contact and Phone Number _____

Medical Insurance Company _____

Policy Number _____

Address of Insurance Company _____

Name of Insured Party _____

Current Medication(s) _____

Allergies NO _____ YES _____ If YES, specify _____

Recent illnesses, injuries, etc _____

Any other important medical information _____

Parent/Guardian Signature _____ Date _____



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CODE OF CONDUCT

Registration in the program requires personal acceptance of the **CODE OF CONDUCT** as stated:

WE the delegates, parents, advisors, and staff of the YMCA New Jersey Youth & Government Program will observe the following **CODE OF CONDUCT**:

- 1) Each delegate agrees to the responsibility to attend and conduct themselves in an orderly manner at all functions of the program with the knowledge that personal behavior reflects upon the program, the YMCA, one's delegation, one's school and oneself. These include but are not limited to:
 - Delegation meetings (all participants) and all training sessions (for officers only)
 - Pre-Legislative Weekend, March 1st, 2020 at Monroe Twp High School in Monroe, NJ.
 - Conference weekend April 3-5, 2020 at The Renaissance Newark Airport Hotel in Elizabeth, NJ, Hampton Inn Newark Airport in Elizabeth, NJ or any other lodging/facility used during conference events.
- 2) Each student is responsible for submitting the following documents to their advisor by due date established for their delegation:
 - Credential
 - Legislative Bills or Specialized Committee Assignments
 - \$100 non-refundable deposit**
 - Balance of conference fees \$230 (Participation finalized: 3/1/20
Final payment required by 3/13/20. No refunds after 3/1/20)**
- 3) The use or possession of electronic devices is limited during program activities.
 - a. Devices must be turned to "silent" or "vibrate" during program activities and official functions.
 - b. Personal computing devices may be used in program area functions, for committee purposes only, at the discretion of the Student Officers and committee Adult Advisor.
 - c. Limited use of social media for program functions is permitted, unless overused or abused.
 - d. Use of anonymous social networking apps is prohibited. Posting derogatory comments on these platforms is not within YMCA values and will not be tolerated.
 - e. The YMCA Staff retains the right to update this policy at any time during the program.
- 4) Discrimination against or harassment any individual because of race, color, age, creed, sex, sexual orientation, national origin, disability, or any other class protected by federal and state law is not tolerated.
- 5) Lodging room switches will not be permitted without the approval of a delegation advisor and the Program Leadership.
- 6) Delegates will observe quiet hours and remain in their assigned hotel room by the curfew listed in the official program schedule. Curfew will remain in effect until 6:00 AM the following morning. Quiet hours will also be observed in the halls during conference committee sessions
- 7) No curfew shall be set after conference scheduled curfew - no exceptions.
- 8) No delegate is permitted to leave the Renaissance Newark Airport, or any other program facility, at any time without permission from their delegation advisor and notification of the Program Leadership
- 9) At the discretion of the delegation advisor, males shall be allowed in female's rooms and females in male's rooms, only with the door **completely open, during free time only and not after curfew.**

(OVER)



- 10) Use or possession of flammable products and devices (lighters, matches, incense, candles etc), alcohol & tobacco products, illegal drugs or chemicals (including but not limited to the misuse or sharing or prescription drugs), or weapons/objects that may be used as weapons by staff, advisors, and students is strictly forbidden at all YMCA New Jersey Youth & Government Program events.
- 11) Delegates who are suspected or found using or possessing alcohol or illicit drugs will immediately be expelled from the program. Parents/guardians will be notified and will be required to pick their child expeditiously.
- 12) In case of an emergency, delegation adult advisor will contact the delegate's parents/guardians immediately.
- 13) All delegation adult advisors are encouraged to perform bag checks before boarding the bus and to conduct random room checks with reasonable cause.
- 14) Each delegate will respect the property of others and any facilities in use by the YMCA New Jersey Youth & Government Program. Each participant is liable for the destruction of private or public property that the participant caused.
- 15) The dress code is a suit and ties or sport coat and tie for young men; pant suits, skirts or dresses for young women. Delegates must also wear the appropriate footwear for business attire. **NO jeans, sweats, flip-flops or sneakers** to be worn, except during free time.
- 16) All delegates are expected to act in accordance with the YMCA four core values:
Honesty, Caring, Responsibility and Respect.
Failure to follow the Code of Conduct will result in one or more of the following disciplinary actions:
 - The loss of privileges or position
 - Parents of the participant notified
 - Removal from program/sent home at delegate/parents expense - without refund
 - School Official notified
 - Summoning of Security and/or police
- 17) Discipline of the delegates is generally the responsibility of the individual delegation's Adult Advisor(s). There will be **NO more than 20 students per one (1) adult advisor**.
- 18) When the conduct of a delegate becomes detrimental to the program, disciplinary action, in accordance with the CODE OF CONDUCT, shall be taken by the Program Director in conjunction with the Adult Advisor(s) of that delegation. Additionally, the YMCA reserves all rights to take disciplinary actions with regards to students in leadership positions (e.g. Officers & Youth Secretariats) should there be any violations of Code of Conduct.

I have read and understood the above **CODE OF CONDUCT** and do hereby agree to its terms.

Signature of Delegate

Signature of Parent/Guardian